

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Wednesday, *September 16, 2015*, at 1:30 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 2:00 PM by Shari Smithson in the absence of LaWanda Quinnell, the board president.
- Verification of members present: Shari Smithson, Rod Martindale, April Brock, Margie Rouge
- Approval of Minutes of June meeting: Shari motioned, Margie seconded

II. Opportunity for members of general public to speak (follow official regulations)

III. Informational Report by Directors Concerning Education and Operations:

- Student enrollment to date: 144
- Staff : Added a full time credentialed teacher, a part-time aide, and a part-time office administrator
- Safety report: Shari has contacted school district about a first aid training class for the coach & staff who may be interested. She checked to see who we need to contact to get a key to the recreation department so we have it in case of emergency evacuation, but has been unable to make the contact.
- School events: Western Day: Shari is working on Western Day activities. She called the ag department at the high school, but found they were busy with other things. She will call the 4-H to see if members would be willing to show their animals. The local Buckaroos will be willing to bring horses to ride. Margie will send home a letter about parent help for our activities. The board decided that we will support the girls volleyball team on Oct 8, as they have a game, so will have Western Day as a daytime event rather than in the evening as on the calendar.
- Rod explained the sports that will be offered this year (volleyball, basketball, track) and asked about requesting Jaycee tournament sweatshirts, paid for by the parents as a voluntary donation. May need shorts and possibly shirts for track and warm up shirts for basketball as well, and might sell raffle tickets to assist in payment for these items. The board agreed that fundraising for sports should be approved. (consensus agreement, with no actual vote).

IV. Governance:

- Board Calendar of meetings for the year: 3rd Wednesday @ 1:30 PM
 1. Sept 16
 2. October 21
 3. none in November
 4. December 16

5. January 20
 6. February 17
 7. March 16
 8. April 20
 9. May 18
 10. June 15 (last for the year)
- Legal or Legislative Issues: Immunization laws – New laws limit exemptions for immunizations. Students who do not have a personal belief immunization exemption in place by January will need to be excluded from class and attend only the onshore student option. Students who have an exemption in place will still need to have immunizations by the time they reach 7th grade.
 - Strategic Planning: Review of plans for future – planned classrooms and ongoing discussion with our landlord concerning space and improvements.

V. Business Report

- Reports to be submitted to County/State: Budget approved at last DNCOE Board meeting
- Executive Director's Report: Current energy grant progress; budget on target; audit issues to be addressed: discrepancy with the ADA reported. Apparently, our attendance secretary was calculating the ADA incorrectly and only calculating each period instead of cumulative calculation.

VI. Discussion of Items Requested for Agendization at a Future Board Meeting:

VII. Adjournment & Confirmation of next meeting. Adjourned at 3:10 PM.

The next regularly scheduled meeting is on Wednesday, *October 21*, at 1:30 PM at the school offices, 330 E Street, Crescent City, CA 95531.