

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Wednesday, August 29, 2018, at 4:30 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 441 PM
- Verification of members present: Brigette Norris, Rich Rhodes, Margie Rouge, Jonathan Townley, Shari Smithson (arrived at 5:02)
- Application to the Board of new members (if any): None
- Approval of Minutes: Rich motioned and Brigette seconded minutes to be approved after the amended minutes as noted in red italics. Unanimously approved.

II. Opportunity for members of general public to speak (see notice #1 below):

Jonathan brought up a concern of a parent wondering where the minutes were posted. Margie responded that it is posted on her office window where it is handicapped accessible and safe from the elements, and it is also posted on the website.

III. Brown Act Training: Andrew Napier

Andrew, who has had experience presenting the Brown Act and been a part of 8 Brown Act bodies, presented the basics of the Brown Act to the board.

IV. Informational Report by Directors Concerning Education and Operations:

- Student enrollment to date: 232
- Staff ; 4 new teachers: (2) 6th grade, (1) homestudy, and (1) K/1 grade who has experience but no credential (he is working with two other fully credentialed teachers)
- Safety report: The new building (Secure Shores) is fully safety compliant, inspected by the fire marshal, and ready to open.
- School facility update: Open House on Thursday at 5:30 PM at new Secure Shores building.
- Audit progress: Completed the site based portion and working on the financial as soon as the unaudited actuals get to the auditor from our accountant.
- Gardener's use of herbicides has been stopped.

V. The Board meeting will be interrupted for a meeting of the LCAP and ConApp Site Council to review the documents which need to be approved by the Board

The site council and LCAP agendas are accompanying this report.

VI. Governance:

- Documents to be approved (Action requested):
 1. ConApp – Consolidated Application is submitted to the federal government for grants and must have an advisory committee to recommend expenditures. The ConApp site council recommended that the school pursue the ConApp application.

Shari motioned and Brigitte seconded the recommendation. Unanimous.

2. LCAP – Local Control Accountability Plan was reviewed. The LCAP site council recommended that we continue with the goals as stated. Shari motioned and Brigitte seconded that the LCAP be approved. Unanimous.
 3. 403(b) retirement plan for employees – Employees may sign up for a retirement plan and non-STRS employees may receive a 5% match. Brigitte motioned and Jonathan seconded . Unanimous, with Rich absent from vote.
 4. School Director Contract – Motioned by Brigitte to approve as written. Shari seconded. Rich and Jonathan agreed. Margie recused herself. The document will be reviewed and amended as needed.
- Board Binder Updates
 - Schedule of Board calendar for the year – Last Tuesdays of month.
 - Legal or Legislative Issues: Legal clarification concerning prevailing wage laws – charter

VII. Business Report

- Reports to be submitted to County/State – Unaudited Actuals tabled
- Executive Director’s Report – Updated Budget for the year presented
- Treasurer’s Report – June and July statements relatively clean for both months. A couple of questions were cleared up.

VIII. Agenda Items Requested for a Future Board Meeting: Snacks for students. Transparency of meetings.

IX. Adjournment & Confirmation of next meeting. The regularly scheduled meetings for the year will be on the last Tuesday of the month. The next meeting is Tuesday, September 25, 2018, at 4:30 PM at the school offices, 330 E Street, Crescent City, CA 95531. 7:15 adjourned.

Submitted by Margie Rouge:  Date: 9/25/18