

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Monday, January 13, 2020, at 7:00 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 7:06 PM
- Verification of members present: Jonathan Townley, Carla Critz, Shari Smithson
- Members of the Public Present: none
- Timekeeper: Carla Critz

II. Opportunity for members of general public to speak. None.

III. Informational Reports and Presentations

Shari Smithson, Educational Director, will report on the following, allowing for appropriate discussion as needed:

- Enrollment to date: First Principal Apportionment ADA: 270.88
- Safety report: ELC locks have been installed; playground equipment still has not been repaired not removed. The students are not allowed to play on it.
- Student Activities: Girls won the championship for the C division. Nest Homestudy event coming up: art night. ELC has a weekly outdoor education group led by a parent. Spelling Bee, MLK Day. Report card is due and will be mailed out this week.
- Community Grants: Gardening grants for both sites. Cost of drum for band has been donated by local grants and parents combined. The Wonderbus is coming to the ELC on a regular basis. Scheduled art lessons coming to ELC with volunteer artists.
- Continued Community and Parent Involvement Plans

IV. Consent Agenda:

- Approval of December Minutes by consensus.
- School Accountability Report Card (SARC) – will be posted on the website by February 1. *Removed from consent agenda for discussion. Discussed the apparent concerns with some of the data, which will be checked by the Director prior to the posting of the SARC on the website and sending to the state. Board will not approve until the SARC has been corrected.*

V. Governance:

- Cultural Sensitivity discussion, along with ways to collect data concerning our minority groups. Shari discussed ways that we could better collect information concerning students, including cultural information, to help provide a better experience for our students at school. The form will be included in our enrollment packet for 2020-2021.

- Discussion as to TK student status and how to better serve TK students. Shari explained the problem concerning serving TK students that are not ready for paper and pencil activities. It was decided that the first 24 enrolled new kindergarten or TK students will be invited to classes, but will only be able to continue if they can show by their behavior and effort that they can benefit from the classroom experience. Students will be accepted in February, with those enrolled in homestudy who want classes invited first, followed by siblings of current students, then new students from the community. A lottery will be held if necessary to establish a list of those who will be permitted to enroll in class, and the remaining will be placed on homestudy.
- Board responsibilities, recruitment, and resignation discussion. Jonathan discussed the need for the board to have members who are able to attend on a regular basis. The board will be recruiting new members who say they are able to attend regular meetings. Shari and Margie discussed community members and parents who currently are interested in serving and may be ready to attend future meetings.
- Review of the CSDC conference: Shari reported concerning the new legislation from the state which will require all teachers to obtain CLAD (a teaching of students who have English as a second language certificate). Shari made contact at the conference with a university which may assist our school in providing curriculum and credits, with Shari providing the instruction and training to those teachers who need it.

VI. Business Report:

- 2018-2019 Audit presented by the Director and reviewed by the Board. Shari motioned and Carla seconded that the audit be approved. Unanimous.
- Treasurer's Report of bank reconciliations and supporting documents through November, focusing on ways to improve the reporting of expenditures.

VII. Agenda Items Requested for a Future Board Meeting: Update on potential new board members. Review of the new questionnaire concerning cultural information which will be included in the registration packet.

VIII. Adjournment & Confirmation of next meeting. Adjourned at 9:05. The next regularly scheduled meeting will be on Monday, *February 3, 2020*, at 7:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531.