

Uncharted Shores Academy Agenda
Regular Meeting of the USA Governing Board
Tuesday, *October 12, 2021*, at 5:00 PM
330 E Street, Crescent City, CA 95531
[Join Zoom Meeting](#)

Meeting ID: 747 7191 4799 Passcode: z57A65

I. General Business

- Call to order:
- Members present:
- Administration Present:
- Timekeeper:
- Minutes ([Attachment #1](#)):

Opportunity for members of the general public to speak will be allowed after each agenda item (see notice #1 below)

II. Informational Reports and Presentations

- **Reports Concerning Education and Operations:** Shari Smithson, Educational Director (*10 minutes*)
 - Enrollment to date: Onshore, Offshore, Total; CBEDS report
 - Safety report: Emergency Evacuation Drill; Quarantine regulations.
 - Leadership Team report
 - K (due Oct 15) and 7th (due Nov 1) immunizations report
- **Tech Committee Report Concerning Website Completion** (*10 min*)

III. Governance: Margie Rouge, Executive Director

- Audit progress report and notification of extension of audit reporting to State from Dec 15, 2021, to January 31, 2022. (*5 min*)
- Vaccination Policy for volunteers: **Action Requested.** (*5 min*)
- Contracts: (*15 min*)
 1. **Feasibility Study Agreement** ([Attachment #2](#))
 2. **Facilities Project Consultant** ([Attachment #3](#))
 3. **Field Mowing** ([Attachment #4](#))
 4. **Website maintenance** ([Attachment #5](#))
- Legal or Legislative Issues: Teleconference Board Mtg new regulations; New COVID specific regulations; Independent Study regulations; Policy Development: **Revision of Independent Study Policies** ([Attachment #6](#)) **Action requested.** (*15 min*)

IV. Business Report: Margie Rouge, Executive Director

- **Esser III Grant Expenditure Report Public Hearing** ([Attachment #7](#)) **Action Requested.** (*15 min*)
- Executive Director's Report of **Budget** ([Attachment #8](#)) and **Cashflow** ([Attachment #9](#)) – (*10 minutes*)

V. **Agenda Items Requested for a Future Board Meeting:** Board binders and Board Training.

VI. **Adjournment & Confirmation of next meeting.**

The next regularly scheduled meeting will be on Tuesday, *November 9, 2021*, at 5:00 PM, at the main school campus, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website (www.shoresacademy.com) or simply clicking on the link available on the agenda posted on the website.

Notices:

1. The general public may address the board on any topic of concern within the board's jurisdiction during the open discussion of items requested for future agendas. The Board may not respond to any comments not listed on the agenda but may place an appropriate item on the Board agenda for a future meeting. An item already listed on the agenda may be addressed at the time of the Board discussion of the item. Comments should be limited to 3 minutes or less.
2. Appropriate issues may also be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The Executive Director will place on the agenda items which are considered to be of sufficient importance to the operation and governance of the school.
3. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
4. Supporting documents for this agenda will be available online, at the Board meeting, or may be requested from the school office prior to the meeting.
5. Minutes from previous meetings may be requested at the school office or printed from the school's website.
6. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.