

**Uncharted Shores Academy Minutes**  
**Regular Meeting of the USA Governing Board**  
**Monday, October 7, 2019, at 7:00 PM**  
**330 E Street, Crescent City, CA 95531**

**I. General Business**

- Call to order:
- Verification of members present:
- Appointment of a timekeeper:
- Board members reminded to get binder updates from the Director at the end of the meeting if needed.

- 1. Opportunity for members of general public to speak.** The general public may address the board on any topic of concern which is not on the agenda, but lies within the board's jurisdiction. Comments should be limited to 3 minutes or less. The presentation is informational only. The Board cannot respond to or discuss the items presented. Appropriate issues may be agendaized for board deliberation at a future meeting by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The USA Governing Board will discuss the request at the next regularly scheduled Board meeting and agendaize items which are considered to be of sufficient importance to the operation and governance of the school.

**II. Informational Reports and Presentations - (5 min)**

- **Reports Concerning Education and Operation:** Educational Director will report concerning September educational activities

**III. Consent Agenda: Approved by consensus if there are no objections.** *The Board is requested to review the consent agenda documents, ask for clarification as needed prior to the meeting, and be prepared to take action at the Board meeting on all items. If there is a need for discussion, an item may be pulled off the consent agenda for review at the meeting, but the Board is urged to settle all questions prior to the meeting. Any changes to the minutes may be noted in an email to the Director prior to the meeting and these will be presented to the Board prior to the approval of the consent agenda:*

- **Minutes of the last meeting** (attached)

**IV. Governance: (30 min)**

- Brown Act will be reviewed by the Board. Brown Act may be accessed from the school website on the Board agenda page ([shoresacademy.com/the-helm](http://shoresacademy.com/the-helm)). It is listed with the August Board agenda. (15 minutes)
- Director's report concerning the completion of form 700.
- Board Affidavit reviewed and signed
- K & 7<sup>th</sup> immunizations report
- State testing results and school dashboard report
- E-Rate support contract discussed. *Action Requested*

**V. Business Report: (20 minutes):**

- Progress with loan for Early Learning Center building
- Progress with pre-development loan
- Charter School Capital loans
- Cashflow progress
- CBEDS report and budget update
- Treasurers report for September

- VI. Agenda Items Requested for a Future Board Meeting:** the wellness policy, clean air facility, LCAP committee, CA Indian Day holiday for next year.
- VII. Adjournment & Confirmation of next meeting.** Meeting adjourned. The next regularly scheduled meeting will be on **Monday, November 4, 2019, at 7:00 PM**, in Room 6 at the main USA site, 330 E Street, Crescent City, CA 95531.

Notices:

Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.