

Uncharted Shores Academy Agenda
Regular Meeting of the USA Governing Board
Monday, November 4, 2019, at 7:00 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order:
- Verification of members present:
- Timekeeper: Carla Critz
- Updated Annual Board calendar presented to the Board.

II. Opportunity for members of general public to speak. The general public may address the board on any topic of concern which is not on the agenda, but lies within the board's jurisdiction. Comments should be limited to 3 minutes or less. The presentation is informational only. The Board cannot respond to or discuss the items presented. Appropriate issues may be agendaized for board deliberation at a future meeting by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The USA Governing Board will discuss the request at the next regularly scheduled Board meeting and agendaize items which are considered to be of sufficient importance to the operation and governance of the school.

III. Informational Reports and Presentations - (5 min)

Educational Director, Shari Smithson, will report concerning October educational activities, current enrollment, school safety, and general operations.

IV. Consent Agenda: Approved by consensus if there are no objections. The Board is requested to review the consent agenda documents, ask for clarification as needed **prior** to the meeting, and be prepared to take action at the Board meeting on all items. If there is a need for discussion, an item may be pulled off the consent agenda for review at the meeting, but the **Board is urged to settle all questions prior to the meeting**. Any changes to the minutes may be noted in an email to the Director prior to the meeting and these will be presented to the Board prior to the approval of the consent agenda. If there are no objections, the items on the consent agenda will be deemed to be approved by mutual consent.

- **Minutes of the last meeting** (attached)
- **Revised LCAP** (posted on website: <https://shoresacademy.com/chartroom>)

V. Governance: Report by Director, Margie Rouge: (10 min)

- Signed Board Affidavits collected by the Board President, and each board member documented as completed by the Board Secretary. To be kept with Board roster in school office.
- K & 7th immunizations report: Previously there were 10 in 7th grade, 9 in K who wanted to be in class and intended to get immunized; and 6 in K who planned to continue on homestudy, as they did not wish to be immunized. The director will present the updated results of the immunizations, the number who are exempted from immunizations, and the number who must be excluded from classes due to not having updated immunizations.
- LCAP addendum and school dashboard report which was due on November 1. Formation of an LCAP committee for the spring review.
- E-Rate support contract and progress on attainment of Broadband internet.

VI. **Policy:** Discussion and Review of Employee Manual policies concerning salaries and teacher conditions. (15 minutes)

VII. **Facilities Update:** (15 minutes)

- Progress with 1492 Northcrest purchase:
- Progress with Land Development:
- Progress with Loan Acquisition:
- Discussion concerning Master Plan

VIII. **Business Report:** (15 minutes):

- Cashflow Projections
- Budget Update
- Treasurer's report for September

IX. **Agenda Items Requested for a Future Board Meeting:** the wellness policy (and allergies), clean air facility, CA Indian Day holiday for next year

X. **Adjournment & Confirmation of next meeting.** Meeting adjourned. The next regularly scheduled meeting will be on **Monday, December 9, 2019, at 7:00 PM**, in Room 6 at the main USA site, 330 E Street, Crescent City, CA 95531.

Notices:

Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.