

**Uncharted Shores Academy Minutes**  
**Special Meeting of the USA Governing Board**  
**Friday, November 7, 2019, at 2:45 PM**  
**330 E Street, Crescent City, CA 95531**

**I. General Business**

- Call to order: 3:24
- Verification of members present: Jonathan Townley, Margie Rouge, Carla Critz, Brigitte Norris

**II. Action Item:** The Board is requested to take action on the following item following appropriate discussion: The owners of 1492 Northcrest are offering to sell the building we are now leasing for the amount of the appraisal - \$535,000, but without the 25% of the lease payment going towards the purchase price, as was in the previous agreement. The amount of accrued payment towards the purchase price amounts to about \$21,600 for the two years we have been leasing. The previous agreement was for a purchase price of \$600,000, so we are saving \$43,400 with this agreement. An addendum to the previous agreement will be available for review at this meeting.

Carla motioned to accept the agreement and Brigitte seconded. Unanimous.

**III. Adjournment & Confirmation of next meeting.**

The next regularly scheduled meeting will be on Tuesday, *December 9, 2019*, at 5:30 PM, at the school offices, 330 E Street, Crescent City, CA 95531.

Notices:

1. The general public may address the board on any topic of concern within the board's jurisdiction during open discussion time. An item already listed on the agenda may be addressed at the time of the Board discussion of the item. Comments should be limited to 3 minutes or less. The Board may not respond to any comments not listed on the agenda, but may place an appropriate item on the Board agenda for a future meeting.
2. Appropriate issues may also be agendaized for board deliberation at a future meeting by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The USA Governing Board will discuss the request at the next regularly scheduled Board meeting and agendaize items which are considered to be of sufficient importance to the operation and governance of the school.
3. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
4. Supporting documents for this agenda will be available at the Board meeting or may be requested from the school office prior to the meeting.
5. Minutes from previous meetings may be requested at the school office or printed from the school's website.
6. This agenda was posted at least 48 hours prior to the meeting, in accordance with the Brown Act.