

**Uncharted Shores Academy Agenda**  
**Regular Meeting of the USA Governing Board**  
**Tuesday, November 11, 2021, at 5:00 PM**  
**330 E Street, Crescent City, CA 95531**  
[Join Zoom Meeting](#)  
Meeting ID: 747 7191 4799 Passcode: z57A65

**I. General Business**

- Call to order:
- Members present:
- Administration Present:
- Appointed Timekeeper:
- Minutes from 10-12-2021 ([View Minutes](#)):

*Opportunity for members of general public to speak will be allowed during each agenda item (see notice #1 below)*

**II. Governance:** Margie Rouge, Executive Director

- **Policy Considerations: (30 minutes)**
  1. **Volunteer Policy** will be reviewed and appropriate plans for implementation for the 2021-2022 school year will be determined. *Action Requested.* ([Attachment #1](#)) Application ([Attachment #2](#))
  2. The previous **Independent Study Attendance Policy** will be reviewed with suggested updates. *Action Requested.* ([Att. #3](#))
  3. **Sports Policy** will be discussed for the 2021-2022 school year, and possible action taken.
  4. **Policy concerning Appropriate School Library Purchases** will be determined, and possible action taken.
  5. **Elective Policy** for the 2021-2022 school year will be discussed, along with parameters for band and choir performance, with possible action taken.
- **Educator Effectiveness Grant Hearing (10 minutes)** Grant will be explained sharing the screen virtually and with a physical copy at the meeting. No attachment is available due to a webinar concerning the grant at 1:00 PM the day of the meeting that may possibly initiate last minute changes. Questions and public comment will be accepted. Action will be taken at the December meeting, reflecting changes that may be suggested at the hearing.
- **Website Contract: (5 minutes)** Clarification and action as needed concerning a contract for regular website maintenance items, and clarification of additional items that will need Board approval. *Action Requested.* ([Attachment #4](#))
- **Tech Needs Assessment: (5 minutes)** Report on upcoming meeting with district and our current status with technology.

**III. Business Report:** Bree Scott, Business Manager (5 minutes)

- **Cashflow** The predicted cashflow for the year will be presented and questions answered. The cashflow chart will be available on a shared screen for those attending virtually and a physical copy provided at the meeting due to last minute changes when we meet with our accountant on Monday, 10/8.

**IV. Informational Reports and Presentations:**

- **Reports Concerning Education and Operations:** Shari Smithson, Educational Director (5 minutes)
  - Total Enrollment to date:
  - Safety report:
  - Leadership Team report
  - Facilities Progress Report

**V. Agenda Items Requested for a Future Board Meeting** (Public Comment concerning items requested at another meeting accepted) (1) Serial Meetings: Brown Act mini-training topic; (2) Board Binder Items: *Strategic Planning, Safety Report, Board Resources, President and Secretary Duties, Resolutions.*

**VI. Adjournment & Confirmation of next meeting.**

The next regularly scheduled meeting will be on Tuesday, *November 9, 2021*, at 5:00 PM, at the main school campus, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website ([www.shoresacademy.com](http://www.shoresacademy.com)) or simply clicking on the link available on the agenda posted on the website.

Notices:

1. The general public may address the board on any topic of concern within the board's jurisdiction during the open discussion of items requested for future agendas. The Board may not respond to any comments not listed on the agenda, but may place an appropriate item on the Board agenda for a future meeting. An item already listed on the agenda may be addressed at the time of the Board discussion of the item. Comments should be limited to 2 minutes or less per person per item, and a total of 10 minutes for all public comments per item.
2. Appropriate issues may also be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The Executive Director in consultation with the Board will place on the agenda items which are considered to be of sufficient importance to the operation and governance of the school.
3. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
4. Supporting documents for this agenda will be available online or at the Board meeting.
5. Minutes from previous meetings may be requested at the school office or printed from the school's website.
6. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.