

**Uncharted Shores Academy Minutes**  
**Regular Meeting of the USA Governing Board**  
**Tuesday, November 9, 2021, at 5:00 PM**  
**330 E Street, Crescent City, CA 95531**

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Meeting ID: 747 7191 4799 Passcode: z57A65

**I. General Business**

- Call to order: 5:01 PM
- Members present: Carla Critz, Lisa Prumatico, Linda Monnin (online), Jennifer Taylor, Jody Petersen
- Administration Present: Bree Scott (online), Margie Rouge, Shari Smithson
- Appointed Timekeeper: Jennifer Taylor
- Minutes (Attachment #1): Name spelling correction for Jody. Accepted with the correction.

*Opportunity for members of general public to speak will be allowed during each agenda item. Non-agenda items which concern the Board will be allowed when items are requested for a future meeting. (see notice #1 below)*

**II. Governance: Margie Rouge, Executive Director**

- **Policy Considerations: (30 minutes)**
  1. **Volunteer Policy** reviewed and appropriate plans for implementation for the 2021-2022 school year discussed. (Attachment #2) Lisa motioned and Jody seconded to approve the policy. Unanimously approved.
  2. The previous **Independent Study Attendance Policy** reviewed with suggested updates. (Att. #3) Jennifer motioned and Lisa seconded the updates to the policy. Unanimous.
  3. **Sports Policy** will be discussed for the 2021-2022 school year, and possible action taken. Administrator has determined no basketball due to mask mandates for athletes. Will be reviewed if mandates are lifted. No action taken by Board.
  4. **Policy concerning Appropriate School Library Purchases** was not discussed and no action taken. Board determined to not take action until a definite, pre-written policy was presented.
  5. **Elective Policy** for the 2021-2022 school year was left as is, with electives continuing and attendance tracked in case of an exposure.
- **Educator Effectiveness Grant Hearing (10 minutes)** The \$50,000 Grant was explained while sharing the screen virtually and with a physical copy at the meeting. Public comment was accepted, and no changes were suggested. Action will be taken at the December meeting.
- **Website Contract: (5 minutes)** Clarification of regular website maintenance items and presentation of the website maintenance contract by the tech committee representative, Jennifer Taylor. (Attachment #4) Jennifer motioned for approval, Jody seconded. Unanimous.

- **Tech Needs Assessment: (5 minutes)** Informational report on upcoming meeting with district and our current status with technology.

### III. **Business Report:** Bree Scott, Business Manager

- **Cashflow** The predicted cashflow for the year was presented and questions answered.

### IV. **Informational Reports and Presentations:**

- **Reports Concerning Education and Operations:** Shari Smithson, Educational Director **(5 minutes)**
  - Total Enrollment to date: 286 total; Offshore 87; Onshore 199
  - Safety report: Covid test most likely required for next year. We have two staff certified for Rapid Testing; five staff members tested today who had contact with a student who just identified with covid. 50.1% of adults vaccinated in our county.
  - Leadership Team report: A document outlining the purpose and responsibilities of the team is the next goal.
  - Facilities Progress Report: The dentist office is no longer a possibility for purchase. The engineering team will need to have the buildings approved with some rearrangement to fit in an office building for the new school.

**Member of the Public Opportunity to Speak:** Annie Nehmer spoke about about new legislation for school choice where each student's money would follow his choice of school, even private schools, and talked about the possibility of having a Homeschool Co-Op which would operate through the school.

**Agenda Items Requested for Consideration to be placed on agenda:** *Homeschool Co-op consideration with Annie. Update on current legislation. Leadership Team Policy. Interim Report. Audit Report (if available).*

### V. **Adjournment & Confirmation of next meeting. 6:59 PM**

The next regularly scheduled meeting will be on Tuesday, *December 7, 2021*, at 5:00 PM, at the main school campus, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website ([www.shoresacademy.com](http://www.shoresacademy.com)) or simply clicking on the link available on the agenda posted on the website.