

**Uncharted Shores Academy Minutes**  
**Regular Meeting of the USA Governing Board**  
**Tuesday, December 7, 2021, at 5:00 PM**  
**330 E Street, Crescent City, CA 95531**

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Meeting ID: 747 7191 4799 Passcode: z57A65

*Opportunity for members of general public to speak will be allowed during each agenda item. Please limit remarks to 2 minutes per person. Non-agenda items presented to the Board will be allowed when items are requested for a future meeting.*

**I. General Business**

- Call to order: 5:00 PM
- Members present: Carla Critz, Jennifer Taylor, Jody Petersen, Linda Monnin
- Administration Present: Margie Rouge, Shari Smithson and Bree Scott (via Zoom)
- Minutes: (*Attachment #1*) Accepted by consent with a revision to change Lisa as the one who motioned for the volunteer policy .

**II. Informational Reports and Presentations**

- **Reports Concerning Education and Operations:** Shari Smithson, Educational Director (10 minutes) – Shari reported from the conference.
  - CSDC Conference Report: Shari reported concerning pertinent topics which she had learned more about at the conference.
- **Leadership Team Report:** Linda Monnin, Sheltered Cove Captain (10 min) Linda shared the constituency (the lead teachers of the four crews we have divided children into for education) and purpose (to take on some of the leadership responsibilities of education and develop teacher proficiency) of the Leadership team.
- **Homeschool Co-Op Information and Discussion:** Annie Neihmer (10 min) Annie presented the idea of homeschool groups getting together on a regular basis for educational activities and Margie gave input as to what the school could and could not legally do to assist with the endeavor.
- **Tech Report:** Andrew Napier (10 min)
  - Website Changelog was explained as a tool to list and process the requests. (*attachment #2*)
  - Website Revisions invoice was reviewed. (*Attachment #3*) **Action Requested. Action Denied. Board directed to have it submitted on the Tech form and brought back to next month's meeting.**

**III. Governance:**

- **Educator Effectiveness Grant:** The ELO grant that was heard last month was presented for approval. (*Attachment #4*)(5 min) **Action Required.** Linda motioned and Jennifer seconded to approve the grant. Unanimously approved.

- Legislative Updates: latest report from CSDC conference (5 Min) New legislation reported at the conference reviewed. Director reviewed the pending legislation.
- Strategic Planning: Plan for Governance Structure – review of the plan to use the Leadership Team as a part of the Governance Structure; Facilities update concerning the progress on obtaining the construction loan for the new facility.

**IV. Business Report:**

- Interim Report – reviewed. To be submitted to the District and State after approval. (10 minutes) (*Attachment #5*) **Action Required. Jennifer motioned and Linda seconded approval of report. Unanimous.**

**V. Opportunity for members of general public to speak. (see notice #1 below)**

Annie expressed an issue with the COVID policy. There were two families who were not tested that came back after a covid restriction without testing. She also expressed frustration that we do not yet have the volunteers included at the school.

**VI. Agenda Items Requested for Consideration at a Future Board Meeting:** Board Binder Review.

**VII. Adjournment & Confirmation of next meeting.** Meeting adjourned at ????

The next regularly scheduled meeting will be on Tuesday, *January 11, 2022*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website ([www.shoresacademy.com](http://www.shoresacademy.com)) or may join the meeting simply clicking on the link available on the agenda posted on the website.