

Uncharted Shores Academy Agenda
Regular Meeting of the USA Governing Board
Monday, *December 9, 2019*, at 7:00 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order:
- Verification of members present:
- Timekeeper:

II. Board Discussion: Procedural rules of open meetings, including time allocated to public comments, and how the board interacts with members of the public during that time. (5 minutes)

III. Opportunity for members of general public to speak. The general public may address the board on any topic of concern which is not on the agenda, but lies within the board's jurisdiction. Comments should be limited to 3 minutes or less, with no more than 3 people addressing a particular topic. The presentation is informational only. The Board cannot respond to or discuss the items presented. Appropriate issues may be agendaized for board deliberation at a future meeting by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The USA Governing Board will discuss the request at the next regularly scheduled Board meeting and agendaize items which are considered to be of sufficient importance to the operation and governance of the school.

IV. Informational Reports and Presentations - (5 min)

Educational Director, Shari Smithson, will report pertinent information concerning educational activities, staffing, enrollment, school safety, and general operations.

V. Consent Agenda: The Board is requested to review the consent agenda documents, ask for clarification as needed **prior** to the meeting, and be prepared to take action at the Board meeting on all items. If there is a need for discussion, an item may be pulled off the consent agenda for review at the meeting, but the **Board is urged to settle all questions prior to the meeting**. Any changes to the minutes may be noted in an email to the Director prior to the meeting and these will be presented to the Board prior to the approval of the consent agenda. If there are no objections, the items on the consent agenda will be deemed to be approved by mutual consent. (2 minutes)

- **Minutes of the October, November, and Special meetings**
- **Revised LCAP** (posted on website: <https://shoresacademy.com/chartroom>)
- **Fundraisers:** Parent Club is requesting a "CandyCane" fundraiser to begin next week. Music program, Student Council, and Sports program would like still-to-be-determined fundraisers as well. Requesting Board to approve one fundraiser for each group for the 2019-2020 year that does not interfere with other fundraisers running at the time. The funds will be used for the programs involved. The director will determine the appropriateness and scheduling of the fundraisers.

VI. Governance:

• **Board Discussion of Policies:**

- Procedures in place to ensure compliance with CA law in regards to safe working conditions (5 minutes)
- Procedures in place to address culturally sensitive affairs, with an emphasis on Native American Culture (10 minutes)
- How wages are determined for staff members (5 minutes)
- The Uniform Complaint Procedure, a review of the escalation process, and when the board can and should get involved in the disciplinary process. (5 minutes)
- Signed Board Affidavits Requested

VII. Facilities Update: (5 minutes)

- Progress with 1492 Northcrest purchase
- Progress with Land Development
- Discussion concerning Master Plan

VIII. Business Report: (20 minutes; 5 minutes each item):

- Cashflow Projections
- Budget Update
- First Interim report (Action Item)
- Treasurer's report for September

IX. Agenda Items Requested for a Future Board Meeting:

- X. Adjournment & Confirmation of next meeting.** Meeting adjourned. The next regularly scheduled meeting will be on **Monday, January 9, 2019, at 7:00 PM**, in Room 6 at the main USA site, 330 E Street, Crescent City, CA 95531.

Notices:

Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.