

**Uncharted Shores Academy Minutes**  
**Regular Meeting of the USA Governing Board**  
**Tuesday, February 8, 2022, at 5:00 PM**  
**330 E Street, Crescent City, CA 95531**

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Meeting ID: 747 7191 4799 Passcode: z57A65

The general public may address the board on any topic of concern within the board's jurisdiction during open discussion time prior to discussion of items for the next Board agenda. An item already listed on the agenda may be addressed at the time of the Board discussion of the item. Comments should be limited to 3 minutes or less. The Board may not respond to any comments not listed on the agenda, but may place an appropriate item on the Board agenda for a future meeting.

**I. General Business**

- Call to order: 5:01 PM
- Members present: Erin, Jody, Jennifer, Carla in person; Lisa, Linda virtual.
- Administration Present: Shari Smithson, Margie
- Minutes: December 2021 (*Attachment #1*) Approved with the 6:51 PM adjournment time added.

II. **Website Request for Updates (5 min):** Andrew Napier, Tech Director, not present. Jennifer motioned and Erin seconded to approve the updates for the website. Unanimous.

**III. Education and Operation Reports (10 Min):** Shari Smithson, Educational Director

- Enrollment: Staying steady; P-1 ADA: 281.78
- Staff and Leadership: Leadership assisting in getting the re-enrollment in before the end of February. There is a high percentage of re-enrollment in. Most of homeschool forms are still in teacher boxes, and they still need to get in their forms. New 3<sup>rd</sup> grade teacher, Joshua Wells, who is getting his credential through CalStateTeach, began in January, with previous 3<sup>rd</sup> grade teacher deciding to homeschool her own child.
- Student Events & Activities: Walking field trips planned. Events in classrooms planned. Band going strong. Sewing, Student Council, and several game clubs are happening after school. Just completed a "Kindness Challenge."
- Safety Report: ELC had a shelter in place drill, but the signal was not heard by everyone. Main campus has noticed that there are difficulties with everyone hearing the alarms and notifications for evacuations and shelter in place drills, so that is being addressed.
- Linda reported on what the Leadership Team is doing to assist with staff morale, student re-enrollment, and student team building.

**IV. Business Report (10 min):** Bree Smithson, Business Manager, not present

- Report concerning the use of grant funds – tabled for future agenda

**V. Governance: (20 min):** Margie Rouge, Executive Director

- **2021-2022 LCAP with 2021-2022 Supplement report:** The LCAP Supplemental report, which was required to address the additional one-time funding from federal sources for COVID, was presented.
- **Action requested to approve the addition of the 2021-2022 Supplement to the 2022-2023 LCAP which is due to the DNUSD Board prior to July 1, 2022.** Motioned by Jennifer and seconded by Jody. Approved unanimously.
- **School Accountability Report Card:** Erin motioned and Jennifer seconded approval of the report. Approved unanimously.

**VI. Opportunity for members of general public to speak :**

Brian Farr reported that several homeschool families were quarantined and needed to be mailed their re-enrollment. Others have been picked up at school. Those that have in-person meetings have completed the re-enrollment during the meeting. Brian has also taken some to homes as needed.

Jennifer Taylor requested more interaction with homeschool families. She suggested rewards for kids from their teachers and other ideas.

**VII. Agenda Items Requested for a Future Board Meeting:**

**VIII. Adjournment & Confirmation of next meeting.** Adjourned at 6:47 PM.

The next regularly scheduled meeting will be on Tuesday, *March 8, 2022*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website ([www.shoresacademy.com](http://www.shoresacademy.com)) or sending an email requesting an invite to [office@shoresacademy.com](mailto:office@shoresacademy.com).