

Uncharted Shores Academy Agenda
Regular Meeting of the USA Governing Board
Tuesday, *March 8, 2022*, at 5:00 PM
330 E Street, Crescent City, CA 95531

[Join Zoom Meeting](#)

Meeting ID: 747 7191 4799 Passcode: z57A65

The general public may address the board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand (in person or virtually). Comments should be limited to 3 minutes or less and the number of people addressing the Board may be limited due to time constraints. An item not listed on the agenda, but is a topic of concern within the board's jurisdiction may be addressed during the open discussion time at the time items are brought to the Board for placement on the next Board agenda. The Board may not respond to any comments not listed on the agenda but may place an appropriate item on the Board agenda for a future meeting.

I. General Business

- Call to order:
- Members present:
- Administration and Secretary Present:
- Minutes ([Attachment #1](#)):
- Change of time for next meeting: Second Tuesday will be during vacation and I will not be in town. Third Tuesday I will still be gone. Recommend the 1st Tuesday instead: April 5, 2022. **Action requested.**
- Form 700 Conflict of Interest due from Board, Admin by the April meeting.

II. Informational Reports and Presentations: Shari Smithson, Educational Director

- Enrollment to date for 2022-2023 school year
- Safety report: CDPH Masking Update
- School events
- Staff
- Leadership Team

III. Governance:

- Website Revisions: Tech Committee presentation and discussion of (1) notification and payment process; (2) possibility of future revisions only once a year in June with an estimated cost approved that would have an upper limit of the budgeted amount; (3) Current invoice ([Attachment #2](#)) **Action requested.**
- New Positions Requested: Homeschool Coordinator, School Secretary ([Attachment #3](#)) **Action requested.**
- Gardening Contract: ([Attachment #4](#)) **Action requested.**
- Policy Development: Solicitation of Vendors – hiring specific vendors (fingerprinting, etc) to lead “clubs” using either campus or off-campus facilities (examples: pottery, art, dance, swimming) – paid per class rather than per student; minimum 5 students
- Strategic Planning: Governance and administrative planning for the future. Facility update.

IV. Business Report: Margie Rouge, Executive Director

- 2020-2021 Audit Report to be submitted to DNUSD and State. ([Attachment #5](#)) **Action requested.**
- Report of Second Interim Financials to be submitted to DNUSD and State. ([Attachment #6](#)) **Action requested.**

V. Opportunity for members of the general public to speak.

VI. Agenda Items Requested for Consideration at a Future Board Meeting:

VII. Adjournment & Confirmation of next meeting.

The next regularly scheduled meeting will be on Tuesday, *Date to be determined*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom.

Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website (www.shoresacademy.com) or may join the meeting simply by clicking on the link available on the agenda posted on the website.

Notices:

1. The general public may address the board on any topic of concern within the board's jurisdiction during the open discussion of items requested for future agendas. The Board may not respond to any comments not listed on the agenda but may request placing an appropriate item on the Board agenda for a future meeting. Comments should be limited to 3 minutes or less per person per item, and a total of 10 minutes for all public comments per item. The Executive Director, in consultation with the Board President, will place on the agenda items which are considered to be of sufficient importance to the operation and governance of the school.
2. An item already listed on the agenda may be addressed at the time of the Board discussion of the item.
3. Appropriate issues may also be requested to be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. Items that are considered to be of sufficient importance to the operation and governance of the school will be placed on a future agenda by the Executive Director in consultation with the Board President.
4. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
5. Supporting documents for this agenda will be available at the Board meeting, may be found online, or may be requested from the school office prior to the meeting.
6. Minutes from previous meetings may be requested at the school office or printed from the school's website.
7. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.