

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Tuesday, *March 16*, at 5:00 PM
330 E Street, Crescent City, CA 95531

THIS MEETING WAS POSTPONED FROM TUESDAY, MARCH 9, 2021

I. General Business

- Call to order: 5:04 PM.
- Members present: Carla Critz, Jennifer Taylor, Lisa Prumatico
- Administration and Secretary Present: Shari Smithson, Margie Rouge
- Timekeeper: Carla Critz
- Minutes: approved as written by consensus.

II. Opportunity for members of general public to speak (see notice #1 on following page)

III. Informational Reports and Presentations (10 minutes)

- **Reports Concerning Education and Operations:** Shari and Margie
 - Enrollment to date this year is a total of 239 students and for next year we have a total of 255 enrolled at this time.
 - Safety report of latest COVID school opening news.
 - Restroom to be constructed at the Early Learning Center.
 - 8th graders are eligible to participate in the “Adopt a Graduate” program. Adoptees get special recognition from their “adoptive” parents since they can’t get a regular graduation.

IV. Governance: (5 minutes)

- Conflict of Interest Form Distributed for Completion

V. Business Report: (30 minutes)

- Executive Director’s Report of Budget and Cashflow is still being revised to reflect next year’s budget and a prediction for three years following. An unofficial report with the numbers for this year so far was presented. A new budget format is being followed which will allow for more detailed projections and cash flow will be easier to track. Our accountant is working with our business officer to get the report together. A full report will be available when the template is completed and the budget for next year has been finalized.
- Report of Technology Services Expenditures for the year and discussion of upcoming needs. After reviewing the invoices from our current website support service and a basic idea of website revisions, discussion of the consideration of a major website revision was discussed, along with a plan for bids for the project. Jennifer motioned and Carla seconded that we form a committee to work out our technology needs. Motioned passed unanimously. Jennifer volunteered to head up the committee and report back next meeting.

VI. Agenda Items Requested for a Future Board Meeting: Report concerning the results of a survey about technology needs. Report from the Tech Committee and bid process. Report concerning state testing progress and plans.

VII. Adjournment & Confirmation of next meeting.

The next regularly scheduled meeting will be on Tuesday, *April 13*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website (www.shoresacademy.com) or sending an email requesting an invite to office@shoresacademy.com.