

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Tuesday, April 13, 2021, at 5:00 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 5:02 PM
- Members present: Linda Monnin (remotely), Jennifer Taylor, Lisa Prumatico, Carla Critz
- Administration and Secretary Present: Shari Smithson and Margie Rouge
- Timekeeper: Jennifer Taylor
- Minutes: March's minutes reviewed. Approved by consensus.

II. Opportunity for members of general public to speak (see notice #1 below)

III. Informational Reports and Presentations

- **Reports Concerning Education and Operations:** Shari Smithson, Educational Director
 - Teachers are all enrolled for CLAD that are not already in possession of a CLAD credential (teaching limited English speakers certification that must be completed to continue teaching)
 - A planned open-air music recital with limited guests is planned for May.
 - Enrollment for Next Year: 261 total , with 44 homeschool In class is full with 32 K, 24 1st, 35 2nd (2 teachers), 21 3rd, 25 4th, 21 5th , 19 6th, 18 7th, 22 8th.
 - Safety report: Planning to post “No Trespassing” signs on our Northcrest undeveloped property. Immediate maintenance issues have been addressed and a list has been started for summer maintenance projects that need additional work.
 - We plan to screen all new K-2 one-on-one in June after classes are out. Grades 3-8 will be screened using Renaissance Testing.
 - A curriculum fair for homestudy will be held after school is out in June as well.
 - We are expecting to open with regular classes, and will have remote learning if needed. We should have an electronic device for every child.

IV. Governance:

- Director presented the website revision proposal The Board reviewed the proposal and discussed revisions of the website.
- Tech Committee Chair: Bid procedures discussed and defined. Jennifer, Committee Chair, will post the bid proposal online on linked-in and other informational sites. The bids will be returned to Jennifer and brought to the Board for the May meeting.

- State Testing Coordinator: Carla reported that state testing will be underway beginning April 19 and continue throughout May.

V. Business Report:

- Executive Director's Report of continuing work in planning budget revisions, grants, and plans for next year's budget.

VI. Agenda Items Requested for a Future Board Meeting: Bid decision for Tech.

VII. Adjournment & Confirmation of next meeting. Adjourned at 7:05 PM.

The next regularly scheduled meeting will be on Tuesday, *May 11, 2021*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website (www.shoresacademy.com) or sending an email requesting an invite to office@shoresacademy.com.

Notices:

1. The general public may address the board on any topic of concern within the board's jurisdiction during open discussion time. An item already listed on the agenda may be addressed at the time of the Board discussion of the item. Comments should be limited to 3 minutes or less. The Board may not respond to any comments not listed on the agenda, but may place an appropriate item on the Board agenda for a future meeting.
2. Appropriate issues may also be agendized for board deliberation at a future meeting by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The USA Governing Board will discuss the request at the next regularly scheduled Board meeting and agendize items which are considered to be of sufficient importance to the operation and governance of the school.
3. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
4. Supporting documents for this agenda are attached online and will be available at the Board meeting.
5. Minutes from previous meetings may be requested at the school office or printed from the school's website.