

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Tuesday, *May 10, 2022*, at 5:00 PM
330 E Street, Crescent City, CA 95531

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Meeting ID: 747 7191 4799 Passcode: z57A65

The general public may address the board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand (in person or virtually). Comments should be limited to 3 minutes or less and the number of people addressing the Board may be limited due to time constraints. An item not listed on the agenda, but is a topic of concern within the board's jurisdiction, may be addressed during the open discussion time at the time items are brought to the Board for placement on the next Board agenda. The Board may not respond to any comments not listed on the agenda, but may place an appropriate item on the Board agenda for a future meeting.

I. General Business

- Call to order: 5:02
- Members present: Carla Critz, Linda Monnin, Jody Petersen in person; Lisa Prumatico, Erin Kraemer online
- Administration and Secretary Present: Margie Rouge and Shari Smithson
- Report of Closed Session: Session cancelled. No report
- Minutes of Previous Meeting: Accepted by consent.

II. Opportunity for members of general public to speak. (see notice above)

III. Informational Reports and Presentations:

- Educational Report (Shari Smithson)
 - End of School Plans: Classes have planned their own activities with parents and students for the last week of school. End of school family day will be at the Fairgrounds. No classes on Friday, June 10, only the Family Day, the 6-8 talent show, and graduation. State Testing is now in progress. 6-8 grade Onshore have all completed testing except for a few students. 5th and 8th take science tests later, and 3rd-5th began testing this week. Yearbooks will be done and in the hands of families before the end of the school year.
 - Safety Report: Cameras installed in the hall; adding restroom and drinking fountains at the ELC and there will be construction this summer over there.
- Leadership Team Report (Linda Monnin or Carla Critz)
 - Safety manual check
 - Check-out list for staff before leaving for the summer with leadership team as part of the check process

IV. Governance:

- Policy Development: Administrator requests the following policy - *Field trips will only be approved by the administrator if appropriately associated standard-based lessons taught are either prior to or after the trip in order to ensure legal and appropriate use of funds by both classroom teachers and homeschool parents who request the use of funds. A field trip request form will be developed for tracking adherence to this policy.*

Linda motioned: **All school funded field trips must be a part of a standards based unit.** Jody Seconded. Unanimous.

- Legal or Legislative Issues: Facilities grant restrictions.
- Strategic Planning: Facility update concerning ELC. Request for strategic planning meeting to be planned for the end of July. **The Board agreed that the August 9, 2022, Board meeting would focus on strategic planning and would be continued on August 30 if needed.**

V. Business Report:

- Update on grant preparation and timelines for completion (EETD, ELO, UPK)
- ELO implementation discussion and consent to continue with the plan

VI. Agenda Items Requested for Consideration at a Future Board Meeting: ELO Plan updated, UPK grant, LCAP approval, 22-23 Budget approval, update concerning scheduling auditor, vendor contracts, MOU, school calendar for 22-23, EPA for 22-23

VII. Adjournment & Confirmation of next meeting. Adjourned at 6:17 PM

The next regularly scheduled meeting will be on Tuesday, *June 14, 2022*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may may join the meeting simply clicking on the link available on the agenda posted on the website.