

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Tuesday, August 27, 2019 at 5:30 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order
- Verification of members present
- Appointment of a timekeeper
- Dismissal to Closed Session for Selection of new Board members.
- Return to Open Session and announcement of the Board member selection.
- Board Binder Updates
- Signing of Board Affidavit (attached)

II. Opportunity for members of general public to speak (3 min max per person; 10 min max per issue)

III. Brown Act Review (15 minutes)

IV. Informational Reports and Presentations - (15 min)

- **Reports Concerning Education and Operation:**
 - Shari Smithson, Educational Director, will report concerning staff, students, the Early Learning Center facility renovations, food service, community involvement, and school safety plans. (5 min)
 - Margie Rouge, Executive Director, will report concerning the main campus facility, future facilities updates, schedules (attached), physical activity, and home study plans (5 min)
 - Annette Short, Board Member, will present an informational report of parent concerns and how the school may address the concerns (5 min)

V. Consent Agenda: Approval requested *The Board is requested to review the following documents, ask for clarification as needed, and be prepared to take action at the Board meeting on all items as a part of the consent agenda. If there is a need for discussion, an item may be pulled off the consent agenda for review at the meeting, but the Board is urged to settle all questions prior to the meeting. Any changes to the minutes may be noted in an email to the Director prior to the meeting and these will be presented to the Board prior to the approval of the consent agenda:*

- **Minutes of the last meeting** (attached)

VI. Governance: (5 minutes)

- **Discussion Concerning Make-up of the Board:** Continued discussion from the June session. The Director is recommending that no further changes be made.

- **Designation of the dates and times for Board meetings for 2019-2020 school year.** Board will discuss and agree upon meeting dates for the 2019-2020 school year. (school calendar attached)

VII. Business Report: (15 minutes)

- **Education Protection Act** funding approval: The Director recommends the funds (approximately \$400,000) be allocated to teacher salaries. *Action Requested.*
- **Unaudited Actual report:** Executive Director's presentation of the final Budgeted report for the 2018-2019 school year. (will be provided when available)
- **2019-2020 Budget:** Board will consider the 19-20 budgeted salaries and actual salaries of teachers and administrators, and approve salaries if within the budget. (will be provided at meeting) *Action Requested.*
- **Treasurer's Report** of bank reconciliations for June and July

VIII. Agenda Items Requested for a Future Board Meeting: the wellness policy, Form 700 economic interest discussion

IX. Adjournment & Confirmation of next meeting.

The next regularly scheduled meeting will be on Tuesday, September 24, at 5:30 PM, in Room 6 at the main USA site, 330 E Street, Crescent City, CA 95531.