

Uncharted Shores Academy Agenda
Regular Meeting of the USA Governing Board
Tuesday, *September 14, 2021*, at 5:00 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order:
- Members present:
- Administration Present:
- Introduction, and possible action, concerning a proposed new community member.
- Request for, and possible action, concerning the appointment of a new secretary:
- Timekeeper:
- Minutes ([*Attachment #1*](#)):

II. Opportunity for members of the general public to speak (see notice #1 below)

III. Informational Reports and Presentations

- **Reports Concerning Education and Operations:** Shari Smithson, Educational Director (10 minutes)
 - Enrollment to date:
 - Staff update:
 - School Operations:
 - Audit update

IV. Governance:

- Board Manual Review (15 minutes)
- Conflict of Interest form for new members (5 minutes)

https://oag.ca.gov/sites/all/files/agweb/pdfs/conflict_interest/pdf/form700.pdf

- Amendment to 403(B) Classified Staff Retirement Plan: change of time to qualify to buy into the plan from 1 year to 90 days. **Action Requested** (5 minutes) - ([*Attachment #2*](#))

V. Discussion concerning Property mowing contract, Website updates contract

VI. Business Report:

- Executive Director's Report of updated Budget (15 minutes) ([*Attachment #3*](#))

VII. Agenda Items Requested for a Future Board Meeting:

VIII. Adjournment & Confirmation of next meeting. The next regularly scheduled meeting will be on Tuesday, *October 12, 2021*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website www.shoresacademy.com or sending an email requesting an invite to office@shoresacademy.com.

Notices:

1. The general public may address the board on any topic of concern within the board's jurisdiction during open discussion time. An item already listed on the agenda may be addressed at the time of the Board discussion of the item. Comments should be limited to 3 minutes or less. The Board may not respond to any comments not listed on the agenda, but may place an appropriate item on the Board agenda for a future meeting.
2. Appropriate issues may also be agendized for board deliberation at a future meeting by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. The USA Governing Board will discuss the request at the next regularly scheduled Board meeting and agendize items which are considered to be of sufficient importance to the operation and governance of the school.
3. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
4. Supporting documents for this agenda will be available at the Board meeting or may be requested from the school office prior to the meeting.
5. Minutes from previous meetings may be requested at the school office or printed from the school's website.
6. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.