

Uncharted Shores Academy Minutes
Regular Meeting of the USA Governing Board
Wednesday, May 16, 2018, at 4:30 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 4:50 PM
- Verification of members present: Rich Rhodes, Jonathan Townley, Shari Smithson, Margie Rouge, Annette Short
- Approval of March and April Minutes – Margie motioned March minutes approved with correction, Annette seconded. Unanimously approved. April minutes approved by consent.

II. Opportunity for members of general public to speak (see notice #1 below)

III. Informational Report by Directors Concerning Education and Operations:

- Student enrollment for next year to date: 204 to date
- Planned staff for next year: 3 new teachers to be hired
- Plan for Tour of the New School Site and update on progress. – meet for board meeting at the new facility next month

IV. Governance:

- **Policy Development:** Re-written Proposal as follows:
 - (1) *USA will pay continued health benefits for a period of five years after retirement for any full-time staff member who retires from Uncharted Shores Academy with at least 10 years of service credit at USA. This five year retirement benefit may be taken after, prior to, or in lieu of a period of paid health benefits for employment or volunteering during retirement, per paragraph 2.*
 - (2) *Upon approval of the Board, any staff member with at least 5 years of Uncharted Shores Academy service credit who contributes service in a position approved by the Board equivalent to that of at least a .5 FTE of a ten month employee, whether in a paid or volunteer position, will continue to receive health benefits paid during the time he/she works for the school.*
 - (3) *After gaining Medicare eligibility, qualifying staff will receive supplemental insurance equivalent to the health policy in effect at the time instead of receiving the regular health benefits paid by the school.*

Annette motioned that the policy will be tabled until next meeting, Jonathan seconded. Rich, Margie, and Shari abstained. Policy approval will be tabled.

- Calendar for next year : Annette motioned and Margie seconded. Unanimously approved.
- Report concerning contact with Indian Education Grant director, Jenny Loftin. Margie reported that Jenny will be on the June agenda if she is able to accept that date.
- MOU Progress – Has not been approved by our board and is awaiting changes at the district level.
- Minute Keeping Discussion and planned protocol

Amendments and corrections to minutes will have a line out and a text box indicating what was changed. It will be noted that it was amended when approved. Add at the end of the minutes a place to sign and have the secretary sign it before placing it in the permanent file. The Director and the President of the Board will meet to make up the agenda approximately two weeks prior to the board meeting.

V. Business Report

- Projected budget for next year. Annette mentioned that the conference and training budget may not be including the training for the board and Margie agreed that she hadn't added the teacher training either, so she recalculated the budget for next year to \$20,000 for the training. Shari motioned to accept the budget with the additional funding for training, Annette seconded. Unanimously accepted.
- Treasurer's Report: There are about 6 or 7 requisitions which do not have the name of the person who authorized the requisition and no information concerning the purchase

VI. Agenda Items Requested for a Future Board Meeting: safety update, policy revisited, tour of the facility, Jenny Loftin presentation, MOU,

VI. **Adjournment & Confirmation of next meeting.** 6:47 PM adjourned. Next meeting on Wednesday, June 13, 2018.

Submitted by Margie Rouge: *Margie Rouge* Date: 6-14-18