

Uncharted Shores Academy Minutes
Special Meeting of the USA Governing Board
Tuesday, August 31, 2021, at 4:00 PM
330 E Street, Crescent City, CA 95531

I. General Business

- Call to order: 4:08 PM
- Members present: Carla Critz, Jennifer Taylor, Lisa Prumatico, Linda Taber
- Administration and Secretary Present: Margie Rouge,
- Minutes of last Board meeting: Accepted with corrections adding Jen and Linda as members present on Zoom and Jody seconding the independent study policy development.
- Introduction of potential new Community Representative Board Member, Sierra Smith, request for **Action**. Sierra not present. Item tabled.

II. Opportunity for members of general public to speak - none

III. Conflict of Interest Form reviewed and signed by new Board Members (10 min) – tabled until the next meeting

IV. Governance:

- Facilities update (15 min)
- Hiring a groundskeeper for the vacant land, **Action requested**. Tabled until next meeting.
- Request to add to policy item to the agenda. Margie requested that the Board review the policy limiting the Director to teaching a total of 10 homeschool students due to the lack of availability of credentialed teachers. After discussion, Jennifer motioned and Lisa seconded that the Board would temporarily raise the number to 20 students for the 21-22 school year with the support of a non-credentialed employee tracking the assignments and assisting with paperwork. Approved, 3-1.

V. Business Report:

- Unaudited Actual Report review. The report was unanimously approved after a motion by Lisa and seconded by Linda.

VI. Agenda Items Requested for next Board Meeting: School operations and staff update, website contract, Board Manual review along with resolutions, cashflow and updated budget

VII. Adjournment & Confirmation of next meeting. Adjourned at 5:59 PM.

The next regularly scheduled meeting will be on Tuesday, *September 14, 2021* at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Zoom. Interested parties may request a Zoom invite by using the *Sign up for Meetings* link on the school's website (www.shoresacademy.com) or sending an email requesting an invite to office@shoresacademy.com.