



Uncharted Shores Academy

330 E Street, Crescent City, CA 95531

(707) 464-9828

PROBATION NOTICE

Dear Parent or Guardian:

Date: _____

This letter is to inform you that your child, _____, is being placed on probation and a conference will be held to determine appropriate actions to take to encourage re-engagement of the student. Probation occurs when a student continues with one or both of the following:

_____ A lack of completion of **educational activities** for 10 or more days of attendance.

_____ Continued lack of effort in one or more **academic subjects** for a period of two weeks after receiving a notice warning of unsatisfactory progress.

A conference to discuss the reasons for a lack of satisfactory progress has been scheduled for both the parent and student to meet with the teacher and administrator (and resource teacher, if appropriate) at the following date, time, and place:

Day:

Date:

Time:

Place:

Completion of educational activities worth at least a minimum day of attendance credit and satisfactory performance in academic subjects are both considered to determine satisfactory progress. According to Independent Study law, students must show satisfactory progress to continue with any independent study program. This is the final step of the tiered reengagement strategy required by law. The next action, if a lack of engagement continues, will be to transfer the student back to a classroom-based District School.

If there is a reason your child has been unable to attend class and/or complete assignments regularly, we urge you to use this conference as a time to discuss the problem and to plan a way to improve. If there are reasons, such as illness, that are impeding your child's education, we will discuss possible solutions and helpful community resources at the pending conference.

Thank you for your attention to this matter.

Sincerely,

Your Child's Homeroom Teacher: _____