*U*ncharted *S*hores *A*cademy

USA EMAIL DOMAIN AGREEMENT

Name: _____   **Date:** _____
Position: __Staff   __ Board   __Student   __Volunteer

At Uncharted Shores Academy, staff, students, Board, and volunteers may be assigned a USA domain email (@shoresacademy.com) for educational purposes. These emails may also be used for personal purposes, but it must be noted that all school emails may be accessed at any time by administration as needed. Those who use the school domain email must consent to the monitoring and access of the email by USA administration. It is the policy of Uncharted Shores Academy that every e-mail user should take the responsibility to respect and protect the rights of every other user in the internet community. USA domain e-mail users are expected to act in a responsible, ethical, and legal manner in all their email communication. The following list is not inclusive of all prohibited activities, but gives a broad selection of types of inappropriate behaviors using the shoresacademy.com email domain which will result in a revocation of the email.

USA domain emails may not be used in any of the following ways:
- Sending unauthorized school-related emails
- Using email to access unapproved sites
- Intimidation or other unlawful activity
- Commercial purposes
- Personal financial gain
- False identity or with intent to defraud
- Misrepresentation of Uncharted Shores Academy
- Disruption of electronic communications
- Gaining unauthorized access to electronic resources or entities
- Invading the privacy of individuals
- Using an account owned by another without authorization
- Posting personal communications without the author's consent
- Using objectionable language in any communication, public or private
- Interfering with the work of others
- Accessing unacceptable and/or unauthorized material, information, or graphics

I agree to the regulations and policies of Uncharted Shores Academy email use as stated above.

Signature: _____   **Date:** _____
(Parent must sign for a student, agreeing to monitoring of the email for appropriate use)

11-18-20