



# Uncharted Shores Academy

330 E Street, Crescent City, CA 95531  
 Phone: (707) 464-9828 Fax: (707) 464-1428

## For Student Transferring Between Teachers Prior to End of Year

Transferred to the following USA teacher: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Transferred from the following USA teacher: \_\_\_\_\_

Date of Enrollment: \_\_\_\_\_ Date of Transfer: \_\_\_\_\_

Total days of attendance credit earned this term by this student: \_\_\_\_\_ of a possible \_\_\_\_\_ days.

**Proficiency: 5-** Highly Proficient, **4-** Proficient, **3-** Basic, **2-** Below Basic, **1-** Far Below

*Student aptitude determined according to assessments for proficiency in standards for grade level*

**Effort: A-** Amazing effort! **B-** Basic effort **C-** Could be improved **D-** Did not try

*Student effort noted according to positive completion of assignments.*

<b>MAIN ACADEMIC SUBJECTS</b> <i>Proficiency Level</i>	<b>Working at Grade Level</b> <b>Listed below</b>	<b>ALL ACADEMIC SUBJECTS</b> <b>EFFORT GRADE</b>	<b>Number of Audit File Samples</b>
<b>Math Proficiency</b>	Grade Level:	<b>Math Effort</b>	
<b>Reading Proficiency</b>	Grade Level:	<b>Reading Effort</b>	
<b>Writing Proficiency</b>	Grade Level:	<b>Writing Effort</b>	
<b>Other Relevant Info:</b> __ IEP __ 504 Plan __ SST __ Referrals __ Behavior Plan	<b>Additional information</b>	<b>Science Effort</b>	
		<b>Social Science Effort</b>	

I certify that, according to my records, and as reported by the student's parent or guardian, this student has completed assignments and educational activities worth the attendance credit indicated in this report, and his/her attendance has been logged according to the time value completed. I am forwarding my audit file with relevant work samples to the new teacher. I will keep my attendance documents in my file until the end of the year.

**Former Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_